

**AGENDA**  
**Administration & Rules Committee**

**Jefferson County Courthouse**  
**320 S. Main Street**  
**Jefferson, WI 53549**

**January 30, 2008**  
**8:30 a.m. Room 112**

**Committee Members**

Paul Babcock – Jim Mode - Steve Nass – Sharon Schmeling, Chair - Gregory Torres

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of November 28 and December 28, 2007 Administration & Rules Committee minutes
7. Correction and approval of the January 8, 2008 County Board Minutes
8. Discussion and possible action on creating a Historical Preservation Commission
9. Status of Request for Proposal (RFP) for operational audit of Sheriff's Department
10. Discuss 2007 Annual County Board & Committee Per Diem and Expense Report
11. Open and make recommendation on official newspaper bid
12. Discussion and possible action on recommendations in the Administrative Operational Audit
13. Review and possible action on County Board committee structures
14. Review and possible action on County Board Rules/dates of upcoming meetings
15. Consider a proposed County Board rule amendment authorizing the County Board Chairman to cancel a meeting and close County department operations in the event of inclement weather.
16. Tentative Future Agenda Items and Meeting Dates
17. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.